

ABBOTS RIPTON PARISH COUNCIL

Parish Clerk – Mrs Victoria Pryce. 1 Wheatsheaf Cottages, Alconbury Hill, Alconbury Weston. PE28 4JH
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A Meeting of Abbots Ripton Parish Council was held on Thursday 17th September 2015 at 7.15pm at Abbots Ripton Village Hall.

Present: Cllr G Richardson (Chair), Cllr J Leaver (Vice-Chair), Cllr R Pickard, Cllr J Hemsley, Cllr D Brennan, County Cllr M Tew. V Pryce (Clerk)

27th September 2015

DRAFT MINUTES

136-07/15 To receive and approve apologies for absence.

District Cllr R Howe – Work commitments
Cllr C Wilkinson – Work commitments

137-07/15 To receive declarations of interest.

Cllr R Pickard – matters pertaining to the Estate
Cllr J Hemsley – matters pertaining to SGP

138-07/15 Public Participation.

The Council was joined by Robert Laird from the Company Curtin & Co, who are currently carrying out public consultation with regard to the Wyton Airfield Development. Mr Laird is seeking to address any concerns that local parishes may have. Mr Laird explained the proposal is to build 4500 houses, 2 primary schools and 1 secondary school with phase one beginning in 2018. Mr Laird is asking for help from Parish Councils in order to raise local awareness of the development. Cllr Richardson suggested that an advert in the RAN would prove useful. Cllr Leaver explained the success of public consultation for Urban & Civic and suggested that Curtin & Co may consider researching some of their examples. Cllr Pickard advised that Urban & Civic had also employed a planning consultant within HDC which has proved useful when communicating with local parishes. Concerns were raised that Abbots Ripton had not been consulted until now and had missed stakeholder meetings in April and July. Mr Laird was requested to send copies of the minutes to the Clerk for their information. Mr Laird advised a public consultation was being held on 29th October at the Huntingdon Library. Mr Laird assured the Council that Abbots Ripton Parish Council would be included in any further events.

139-07/15 To receive and approve the minutes of the Parish Council Meeting held on 25th June 2015

Cllr Richardson proposed that the minutes be approved, Cllr Leaver seconded and it was **resolved** to do so.

140-07/15 Matters arising or carried forward from the previous meeting.

It was agreed that Councillors would have their photographs taken at the next meeting for the Parish Website. It was agreed that all businesses in Abbots Ripton should be listed on the website in alphabetical order with links to the businesses own website. It was also requested that a review notice be added to the bottom of the page, to ensure the information remains relevant.

141-07/15 Finance

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Cllr Hemsley questioned the need for a petty cash sum, Cllr Richardson explained that the members of the parish plan team required access to funds in order to buy sundries. All of which will be fully accounted for and receipts provided.

141-07/15.1 To approve accounts for payment 17th September 2015

Date	Cheque No.	Payee	Description	Amount
27/07/15	000759	G Richardson	Petty Cash	£100.00
01/09/15	000760	Sawtry Marquees	Hire/Parish Plan Stand	£644.00
17/09/15	000761	Andy Davis	Grass Cutting x 3	£390.00
17/09/15	000762	ARFCO	Turf	£27.09
17/09/15	000763	Silicon Bay Limited	Website Set up	£300.00
17/09/15	000764	Victoria Pryce	Clerk Wages June/Jul/Aug	£318.74
17/09/15	000765	HMRC	PAYE	£60.96
17/09/15	000766	SLCC	Membership	£70.00

The following invoices were received following distribution of the agenda.

17/09/15	000767	Andy Davis	Grass Cutting	£130.00
17/09/15	000768	James Mole-Weir	Jubilee Gardens	£360.00
17/09/15	000769	ARFCO	Footpath Maintenance	£360.00

Cllr Richardson proposed that all invoices be paid, Cllr Leaver seconded all were in favour and it was **resolved** to do so.

142-07/15.2 Finance position and statements to be presented and approved.
The cash book, finance sheet and bank statements were presented to the Councillors for their perusal and approved.

143-07/15 **Alconbury Plans Update**
Cllr Leaver confirmed that the first phase of the development had now begun.

144-07/15 **Parish Plan Update.**
Cllr Richardson reported that the V.E. Day display had been very successful. Cllr Leaver added that the Committee had said it was a great success.

145-07/15 **Neighbourhood Forum/Joint Local Committee Update.**
Cllr Richardson confirmed that minutes from the Kimbolton meeting had been received and circulated to the Councillors. Cllr Tew reported that he had held his 1st Parish Forum on 1st July with 5 Parishes involved, following its success Cllr Tew will be holding these meetings every 3 months. Cllr Richardson asked if Abbots Ripton should attend these meetings, Cllr Tew advised that he would try and arrange similar meetings between, Woodwalton, Kings Ripton, Alconbury/s and Stukeley.

146-07/15 **Planning Application Update.**
None received.

147-07/15 **Police Matters: To receive an update**
A concerned parishioner had reported seeing cars in Clay Lane using the road as a race track. The parishioner was with children and reported that it was very dangerous. Cllr Hemsley reported seeing tyre marks over the roads near Wennington and Little Raveley. Cllr

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Richardson advised that the parishioner had information regarding the vehicle – Clerk to contact and contact police.

148-07/15 Health and Safety: To receive an update.

Cllr Richardson reported overgrowing tree behind the 'no fishing' sign at Wennington required cutting. Following reports of seeing vermin Cllr Richardson requested that the Clerk research the Parish Councils Policy regarding vermin. Cllr Hemsley advised that he would be washing signs at Wennington. ****Cllr Brennan arrives at meeting**** Cllr Richardson advised that there are some signs around the parish which are disappearing into bushes. Cllr Tew advised that it is the Highways responsibility to deal with these and to report any areas to him and he will deal with them.

149-07/15 SGP 2015: To receive an update.

Cllr Howe had sent an email summary which Cllr Richardson read out. Cllr Richardson reported that 2 complaints had been received, Cllr Leaver advised that there had been less traffic than expected on the Monday. Cllr Richardson added that the traffic management had worked very well. Cllr Hemsley told the Council that an access for the residents of Wennington to the site would be desirable.

150-07/15 Correspondence and Communications.

All relevant correspondence had been circulated to Councillors prior to the meeting. The Clerk had received a response from PFK Littlejohn with a successful audit. Cllr Richardson and the Clerk to review insurance policies which had been received and decide on the best value for money.

151-07/15 Reports from County and District Councillors.

Email received from Cllr Howe read earlier in the meeting. Cllr Richardson raised the condition of Wennington Road with Cllr Tew, noting that Coppingford road had been closed for resurfacing. Cllr Hemsley advised that severe degradation was expected on the Wennington road during the winter months. Cllr Tew advised that there had been some patching this year. The condition of the B1090 was raised with the dips in the road at the Woodwalton turning. Cllr Brennan advised there was lots of standing water on the road by the Fellowes Arms. Clerk to email Cllr Tew confirming details. Cllr Tew advised he would revert back regarding the progression of a Parish Forum.

152-07/15 To receive verbal reports from Parish Councillors on matters arising.

Cllr Brennan to follow up on webpage (combining web pages of various Abbots Ripton sites). Cllr Hemsley had liaised with the Police regarding Speedwatch and will be holding an event at the end of September, Cllr Hemsley reported that following 2/3 events that the Speedwatch signs would be reinstated.

Cllr Pickard advised that the environmental part of the solar farm had not been successful as the soil conditions had not been suitable for the planting of trees which were now all dead following a £100,000 investment.

Cllr Pickard reported that he had received details from Countryside Solutions, a company that can assist with the parish plan. Cllr Leaver requested that the company provide an example of the work that is provided.

153-07/15 Date of next meeting: 5th November 2015 Abbots Ripton Village Hall, 7.15pm.

MEETING CLOSED 8.50PM