

ABBOTS RIPTON PARISH COUNCIL

Parish Clerk – Mrs Angela Papworth. 56 Chestnut Crescent, Whittlesey, Peterborough PE7 1TW
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A Meeting of Abbots Ripton Parish Council was held on Monday 30th October 2017 at 7.15pm at the Village Hall.

Present: Cllr G Richardson (Chair), Cllr D Brennan, Cllr C Miller, Cllr S Brown, Angela Papworth –Clerk and Responsible Financial Officer to Abbots Ripton Parish Council. Cllr R Howe (District Councillor).

7th November 2017

Minutes

- 406-09/17 To receive and approve apologies for absence.**
Cllr J Leaver (Vice Chair), Cllr J Hemsley
- 407-09/17 To receive declarations of interest.**
Cllr Richardson -Matters pertaining to the cricket club
Cllr Brennan- Matters pertaining to the church
- 408-09/17 Public Participation.**
No Public present
- 409-09/17 Network Rail Speaker to give update on Huntingdon to Woodwalton Four Tracking Project**
Speakers from Network Rail came to update Councillors on the progress of the additional line project discussing the remedial works, construction traffic management plan and the proposed contract programme.
Cllrs were shown drawings detailing the route of the new line and the proposed construction traffic access points in and around Abbots Ripton village.
The remedial works include liaising with key land owners, works to the Abbots Ripton level crossing (proposed start on site date June 2018), installing Heringbow drainage (minimal intrusion), carrying out detailed surveys of the embankments and putting in 51m of retaining structure of piling to the eastern side of the track. Remedial works to the banks commence in January 2018.
The construction works are proposed to commence late summer 2018 and complete mid spring 2019.
Cllrs expressed their concerns regarding the noise, disruption and safety of the parishioners during the construction works. The key concerns Cllrs brought to the attention of the speakers were:-
1. Access points through and around Abbots Ripton, keeping construction traffic away from the village and to access around the village.
 2. Quantify the loads of spoil and construction traffic required to move the spoil.
 3. How will the construction traffic be managed and who will be overseeing the drivers to ensure they do not take short cuts through the village.
 4. School times to be avoided
 5. Noise and disruption
 6. Increased volume of construction traffic around the area
- Speakers assured Cllrs that the construction works will cause a minimum disruption, and that they will take into consideration all the concerns and comments that Cllrs raised. They advised Cllrs that the main contractors are doing risk assessments and Hunts DC and Cambs CC have the traffic management plan.

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The contractor will have a spoil removal management plan and the National Railwork will maintain and ensure they adhere to it.

They advised that they will now go back to update their records using the information they have and will advise accordingly.

They advised that they will be attending a meeting with Woodwalton Parish Council at Woodwalton village hall on the 29th November to discuss updates and advising them of the proposed contract programme. Cllr Brown advised he would attend and advise Abbots Ripton Parish Council of any updates or queries discussed.

Cllrs discussed alternative routes for the removal of the spoil and considered the preferred route would be to exit under the bridge into Clay Lane in a northerly direction. The Clerk advised she would email National Railwork with this proposed route.

Cllr Howe said he would check to see if the plans were on the Hunts/Cambs planning website and would advise accordingly.

Cllrs discussed if compensation could be sought for the village with regards to the disruption that will be caused during the works programme, Cllr Howe said he wasn't aware of any compensation given on the traffic and works act. Cllrs discussed the option of a goodwill gesture from the National Railwork and Cllr Brennan suggested asking them to join up the footpaths as part of the contract. The Clerk confirmed she would email the National Railwork asking them to consider this.

Cllrs also discussed when they should consult with the parishioners, and it was **Resolved** that they would wait for the quantities and updates from the National Railwork before calling a public meeting.

410-09/17 To receive and approve the minutes of the Parish Council Meeting held on 28th September 2017 and the Extra –Ordinary meeting held on the 12th October 2017

Cllr Richardson proposed that the minutes from the meeting held on the 28th September 2017 and the minutes of the Extra –Ordinary meeting held on the 12th October 2017 were a true copy and should be approved Cllr Brennan seconded, all were in favour and it was **Resolved** to approve the minutes.

411-09/17 Matters arising or carried forward from the previous meeting.

There were no matters arising from the previous minutes.

412-09/17 Finance

412-09/17.1 To approve accounts for payment 30th October 2017

R Usher	Jubilee Gardens Grass cutting	45.00
Paul Yates	Clearance of fallen tree and debris from Wennington pond	150.00
HMRC	Payroll Oct 2017	70.20
Clerk	Payroll Oct 2017	336.94
Total		602.14

Cllr Richardson proposed that authorisation of all the above payments were made. Cllr Brennan seconded, all were in favour and it was **Resolved** that payments would be made.

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- 412-09/17.2 Finance position and statements to be presented and approved.**
The up to date statement had not been received therefore could not be reconciled, the Clerk showed the previous reconciled statement to Cllrs and it was proposed and **Resolved** that the bank statements would be reconciled at the next meeting.
- 412-09/17.3 Bank Mandate change of signatories**
The Clerk had forms to sign for new signatories to the bank mandate, the signatories included adding Cllr Miller, Cllr Brown, Cllr Brennan and Angela Papworth to the mandate and deleting Victoria Pryce Cllr Pickard & Cllr Wilkinson. Cllr Richardson proposed the new mandate signatories, all were in favour and it was **Resolved** that the forms be signed accordingly.
- 412-09/17.4 Draft Precept Budget**
The Clerk asked Cllrs to consider ear marking funds in holding accounts instead of holding all funds in a general fund account as the External Auditor requires explanations of high balances. The Clerk also asked Cllrs to consider budgeting for grant applications for voluntary organisations, training for the Clerk and Cllrs alike, and the LHI scheme. Cllr Richardson proposed that the Clerk should draft a proposed budget to include the exact spend for 2016/17 and the spend to date for 2017/18, this would then be considered by Council at the next meeting to be held in December. The deadline for the precept budget return is the 15th December 2017. It was **Resolved** that the Clerk would send Cllrs a proposed budget and spend to date spreadsheet for consideration at the December meeting.
- 413-09/17 Reports from County and District Councillors.**
Cllr Howe advised Members that the feasibility of the infrastructure of the Combined Authority in Huntingdonshire is 90% complete. As part of the infrastructure they are looking at the river crossing, Wyton airfield and other housing sites, improvements to major roads in the area including the 141 to Spittle's interchange. The local plan is showing there needs to be an increase of 20% of new homes to meet the demand, i.e. 5000 and the government are looking at Wyton as a perfect place to build, however; the roads in the area will need improving to take the additional traffic.
The master plan for St Neots is to establish investments to bring growth into the town. £6m to revitalise the town centre to bring in new jobs, to improve the traffic and road infrastructure, strategic housing, job creation and a light railway (metro) between St Neots, Cambridge and Ely.
From November the Combined Authority will be responsible for all road, bus transport and railway. This will be funded by private investors through land capping, i.e. buy cheap and sell high with an economic return. Garden towns will evolve with 40-50,000 houses being built, a total of 106,000 in the next 20 years and 25% more under the new government guidelines. The combined authority will get the invested money back as new jobs are created.
Cllr Howe advised Members that they are 6 months into the project and confirmed that the Combined Authority is run like a private investment company not as a council. Contracts will be offered to the private sector and not the council.
- 414-09/17 Alconbury Plans Update**
Cllr Howe advised the project was moving along with people moving in, three housing firms on site. Urban & Civic building 200 houses and the college is near completion.
- 415-09/17 Neighbourhood Forum/Joint Local Committee Update**
Nothing to report.

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416-09/17

Planning Application Update.

Planning decision notice ref no 17/01778/FUL-Unit 6 Hill Farm Industrial Estate Wennington Rd. Change of use from Office to residential. **No Objections**
Dog Day care in Moat Lane

Cllr Richardson advised Members that he had emailed Hunts DC planning department to enquire if a planning application had been received for the above. Hunts DC confirmed they had received no planning application and that they would be reviewing the situation as they had received a complaint. Cllr Richardson proposed that the Clerk should email Hunts DC planning department objecting to a business being run there as it is generating more traffic than the rd. can cope with.

It was **Resolved** that all were in favour and that the Clerk would contact planning to advise them of the Parish Councils objections and also to check if planning was obtained at the residents previous home in Godmanchester.

417-09/17

Police Matters: To receive an update.

The Clerk advised that all police matters were sent to Cllrs before the meeting and that there was nothing to report in Abbots Ripton or Wennington.

418-09/17

Health and Safety: To receive an update

Cllr Richardson advised there is nothing to report from the last meeting.

419-09/17

Secret Garden Party 2017

Cllr Howe reported they had the wash up meeting and that the complaint level was low this year as in there was only 2 official complaints. The Secret Garden Party 2017 meeting with Town & Parish Councils and the organisers will take place on the 23rd November 17 to discuss any serious events, a police report, the sound traces measurement report and any other business relating to the event. Cllr Howe advised that if the sound frequency levels have been exceeded then residents will be advised accordingly. Cllr Howe encouraged Cllrs to go along to the meeting to ask any questions and raise any concerns.

420-09/17

Parish Plan

Cllr Richardson showed Members a list he had produced from the Parish Plan document of items to be addressed. He advised that Items 1, 2, 3, (Re-site start of 30mph zone, replace speed signs, bring in 20mph section) on the list have been addressed under the LHI scheme proposed application be discussed with Highways in the New Year. Item 4 Road edges and passing places on Wennington Rd. is to be looked at in June 2018. Cllr Richardson advised that He will speak to Highways about item 5, a Zebra Crossing when they do a site survey in the New Year.

421-09/17

Correspondence and Communications.

A List of all correspondence received was circulated to all Councillors prior to the meeting.
CORRESPONDENCE LIST

24/10/17 **Outreach New Councillor Training at Doddington:** - Cllr Brown & Miller to attend

19/10/17 **LCR Subscriptions expired in May:** - Cllr Richardson confirmed this subscription is useful and needs to be renewed. Clerk to renew.

19/10/17 **Growing as Rural Community Survey:** - Members noted

27/10/17 **Annual Parish Council Conference 17th Nov:** - Cllr Brown to attend and update Members at the next meeting.

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27/10/17 **Phishing warning & poster:** - Clerk to put on website

23/10/17 **High Sheriff of Cambridgeshire invite to Service of Remembrance for road traffic victims on 19th November 2017:** - Members noted

422-09/17 To receive verbal reports from Parish Councillors on matters arising (any other business) LHI Scheme application

The Clerk advised Cllrs that she had submitted the LHI application (Local Highways Improvement initiative) and had received an acknowledgement of receipt from Highways. The Clerk confirmed that this was stage 1 pre-application stage of the application process simply to advise Highways that the Parish Council wanted to apply for traffic calming and speeding issues in and around the village. Stage 2 of the application consists of Highways arranging a site visit to carry out surveys and to discuss various options with the parish council. Stage 2 will take place in the New Year.

Grant Application

Members were advised that the Clerk had received a grant application from Mr John Gingell applying for a grant of £300 towards production costs for the Ripton Area News Magazine. Members could not justify approving the full amount of the grant requested as the application form showed a shortfall of only £220 after other funding had been applied. Members approved a grant of £250.00 and asked the Clerk to advise Mr Gingell that the Parish Council could not grant the full amount requested due to the short fall showing less than the amount applied for.

423-09/17 Items for next agenda
Budget Precept approval

424-09/17 Date of next Parish Council meeting: Abbots Ripton Village Hall,
12th December 2017

Meeting closed 10.30