

ABBOTS RIPTON PARISH COUNCIL

Parish Clerk/Responsible Financial Officer – Mrs Angela Papworth
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A Meeting of Abbots Ripton Parish Council was held on Tuesday 12th December 2017 at 7.15pm at the Village Hall.

Present: Cllr G Richardson (Chair), Cllr D Brennan, Cllr C Miller, Cllr S Brown, Cllr J Leaver, Cllr J Hemsley, Angela Papworth –Clerk and Responsible Financial Officer to Abbots Ripton Parish Council.

4th January 2017

Minutes

425-12/17 To receive and approve apologies for absence.

Cllr Robin Howe

426-012/17 To receive declarations of interest.

Cllr Richardson -Matters pertaining to the cricket club

Cllr Brennan- Matters pertaining to the church

Cllr Hemsley- Matters pertaining to the Secret Garden Party 2017

Matters pertaining to planning application 17/01778/FUL Unit 6 Hill Farm Industrial Estate, Wennington Rd. Change of use from office to residential.

Cllr Miller – Matters pertaining to planning application 17/02430/FUL. Girl guiding UK Home Farm Station Rd, Change of use to B1 Offices and changing rooms

427-12/17 Public Participation.

No Public present

428-12/17 To receive and approve the minutes of the Parish Council Meeting held on 30th October 2017

Cllr Richardson proposed that the minutes from the meeting held on the 30th October 2017 were a true copy and should be approved Cllr Brown seconded, all were in favour and it was **Resolved** to approve the minutes.

429-12/17 Matters arising or carried forward from the previous meeting.

There were no matters arising from the previous minutes.

430-12/17 Financial Officers Report to include checking and approval of bank statements

The Financial Officer advised Members that two chqs and three chq books had been lost in the post. She confirmed that the Bank had been advised and they had put stops on all chqs and books concerned. Duplicate chqs had been prepared for the two chqs that had been lost and Members signed and approved accordingly. (see details below).

431-12/17 To approve accounts for payment 12th December 2017

John Gingell	Voluntary Grant towards running costs of the Ripton News Magazine	250.00
HMRC	Payroll Oct 17 (Duplicate chq 000872)	70.20
Clerk	Payroll Oct 17 (Duplicate chq 000873)	336.94

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Total		657.14
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Cllr Richardson proposed that authorisation of all the above payments were made. Cllr Hemsley seconded, all were in favour and it was **Resolved** that payments would be made.

432-12/17 2018/19 Final Precept Budget Approval

Members had before them a final draft budget of £15,325 for 2018/19 (attached) for consideration and approval. The draft budget showed a precept amount of £10,000 with the remaining expenditure being covered from income and transfers from the general fund. The Clerk advised Members that the precept budget needed to increase to factor in inflation, Clerks Salary, Parish Plan expenditure, Clerk & Members training courses, election costs for 2018 and Highways Maintenance/Traffic calming. Cllr Richardson proposed that the budget for Highways maintenance and traffic calming should be increased from £2,500 to £4,000 as speeding and Highways work is a problem in and around the village and is a big factor of the Parish Plan. Cllr Hemsley suggested that if we increased that budget then we should decrease the Parish plan expenditure budget by £500. Other small changes were proposed to include an additional £50 for the Ripton News and increase the street lighting by £50. These proposed changes to the original draft budget would increase the budget to £16,425. All were in favour of these changes.

Members were reluctant to increase the Precept to £10,000, Cllr Richardson proposed the Precept should be set at £9,000 with the remaining expenditure being met from the general fund and income received. The Clerk advised Members she would prepare a report for the next meeting showing the final budget figures and the impact it will have on the Parishioners council tax bill.

It was **RESOLVED** that the 2018/19 budget be set at £16,425 to include all the changes listed above and the Precept budget be set at £9,000 with the remaining expenditure being sourced from income and the general fund balances.

433-12/17 Bank Mandate change of signatories (update)

Members were advised that Cllr Richardson and the Clerk went to the bank with the change of mandate forms which were duly signed. The Clerks details were verified by the Bank, however Cllrs Brown Miller & Brennan needed to go the bank in person with identification to get themselves verified, once this has happened the mandate and address can be changed accordingly.

It was **Resolved** that Members noted the update and Cllrs Brown, Miller & Brennan would go the bank to get themselves verified on the account.

434-12/17 Reports from County and District Councillors.

Members were advised that there had been no reports received from the County Councillor. District Cllr Howe emailed the Clerk advising her that he had nothing to report as District Councillor other than to inform the Parish Council that he has decided to leave politics and has resigned from the cabinet of HDC and from the combined authority. However, he confirmed he would continue to serve as District Councillor until further notice.

435-12-17 Alconbury Plans Update

Members were advised there was nothing to report.

436-12/17 Neighbourhood Forum/Joint Local Committee Update

Members were advised there was nothing to report.

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437-12/17 **Planning Application Update.**

Planning Applications received: -

17/02310/FUL Unit 1 Clay Lane, Extension re permanent changing facility
(Parish Council decision to Support)

17/02430/FUL Girl guiding UK Home Farm Station Rd, Change of use to B1 Offices and changing rooms (Parish Council decision to support) Clerk to write to Lord de Ramsey to ask him if he would consider incorporating a pedestrian footpath from the hut within the project works.

17/01778/FUL Unit 6 Hill Farm Industrial Estate, Wennington Rd. Change of use from office to residential. (Parish Council decision to Support)

17/02307/FUL Manor Farm Wennington Rd. Wennington, Proposed conversion of former agricultural farm buildings to 6 residential dwellings. (Parish Council decision to Support)

438-12/17 **Police Matters: To receive an update.**

Members were advised there was nothing to report.

439-12/17 **Health and Safety: To receive an update**

Members were advised there was nothing to report. Cllr Hemsley advised that he would carry our checks in between Christmas and New Year.

440-12/17 **Secret Garden Party 2017**

Members had received a report from HDC outlining the sound levels and crime incidents that had arisen from the 2017 Secret Garden Party. Members commented that the report was more thorough than the 2016 party and they confirmed the contents of the report had been noted.

441-12/17 **Parish Plan**

Cllr Brown advised Members that the Parish Council should look at all options to increase public awareness of the Parish Council and how it represents parishioners and the village as a whole. Members noted Cllr Browns comments and agreed to discuss options at the next meeting.

442-12/17 **Correspondence and Communications.**

A List of all correspondence received was circulated to all Councillors prior to the meeting.

443-12/17 **To receive verbal reports from Parish Councillors on matters arising (any other business)**

Cllr Brown advised Members that he attended the Annual Town & Parish conference in November. He advised there was some interesting subjects and found the interacting with other Councils very informative. He was made aware that Parish Councils can apply for a grant to upgrade/renew their websites as part of the Transparency Code. The Clerk advised she would make enquiries and advise Members at the next meeting.

The Clerk advised Members that she attended a course for the new procedures on the data protection act that comes into force in May 2018. She advised Members of the new regulations and explained how it will affect Members and the Parish Council as a whole. Cllr Hemsley advised Members that he had a copy of the new Data Protection regulations and would forward it to each Member for their information.

Cllr Brown & Cllr Leaver advised Members that they went along to the Network Rail meeting at Woodwalton on the 27th November, they advised that Network Rail were badly prepared

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and the Woodwalton residents were unhappy with the logistics and had lots of issues around the whole project. The Network Rail Chairman advised He would come back in February to update Woodwalton on the project. Cllr Brown suggested that Abbots Ripton PC and Woodwalton PC should have a joint meeting to discuss all issues around the area and the impact the project will have on the surrounding villages. Cllr Brown asked Network Rail for clarification of the logistics programme and formally requested the briefing document. Network rail speaker advised they would arrange a public meeting presentation with a question and answer session in the new year, in the meantime they would forward updates to the Parish Council from comments and concerns raised at both meetings. Please see below the link to the network rail four track project.

<https://www.networkrail.co.uk/running-the-railway/our-routes/line-and-em/east-coast-mainline-route-upgrade/huntingdon-to-woodwalton/>

The Clerk advised she would contact the Clerk at Woodwalton to discuss arranging a joint meeting of the two parish councils with Network Rail.

444-012/17 **2018 proposed dates for Parish Council meetings: Abbots Ripton Village Hall,**
16th Jan 27th Feb 10th Apr 29th May, 18th Jul 28th Aug 9th Oct 20th Nov

445-12/17 **Items for next agenda**
LHI Application

Meeting closed 10.30