

ABBOTS RIPTON PARISH COUNCIL

Parish Clerk/Responsible Financial Officer – Mrs Angela Papworth
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A Meeting of Abbots Ripton Parish Council was held on Tuesday 9th October 2018 at 7.15pm at the Abbots Ripton Village Hall

**Present: Cllr G Richardson (Chair), Cllr S Brown, Cllr D Brennan, Cllr Miller, Cllr T Rogers (County), Cllr R Tuplin (District)
Angela Papworth –Clerk and Responsible Financial Officer to Abbots Ripton Parish Council.**

11th October 2018

Minutes

- 01/10/18 To receive and approve apologies for absence.**
Apologies were received from Cllr J Leaver (Vice Chair), Cllr J Hemsley, Cllr S Bywater (County & District)
- 02/10/18 To receive declarations of interest.**
Cllr Richardson -Matters pertaining to the cricket club
Cllr C Miller -Matters pertaining to the Estate
- 03/10/18 Public Participation.**
No Members of the public were present.
- 04/10/18 To receive and approve the minutes of the previous meeting held on the 28th August 2018**
Cllr Richardson proposed to approve the minutes Cllr Brown seconded, **ALL** were in favour and it was **Resolved** to approve the minutes.
- 05/10/18 Matters arising or carried forward from the previous meeting.**
- Elm tree chopped down in village without planning permission**
Cllr Richardson advised he had emailed Planning chasing a response and still had received nothing back from them. He was very concerned and advised he would chase them again and advise updates at the next PC meeting.
- Defibrillator in AR village**
The Clerk advised Members that she had researched information and procedures regarding obtaining and installing a defibrillator in the village.
She had received prices and contacts from various other Parish Councils and had spoken in length to the Manager of the Whittlesey based charity Defibrillators for All.
The Manager was very helpful giving the Clerk full information and contacts to obtain the best type of machine and cabinet. She also went through best practice procedures for installing a defibrillator and resident awareness. She also offered a free training session for the village once the defibrillator had been installed.
The Clerk advised Members that the Defibrillator for All Manager had advised her that the best unit to get is the G5 model. The Defibrillator for All charity has installed 44 units to date and this is the best model they have installed.
Cllr Richardson advised Members that he would speak to the village Cardiologist to get his advice on this type of machine.

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The Clerk also advised Members that the Defibrillator for All Manager advised the best way to get the residents awareness is to ask them to consider contributing to the unit. She said we would need to speak to the Estate to get permission to install one in the village and ask if they would consider contributing too.

As AR village is in a conservation area the PC would need to get permission from HDC to install a defibrillator.

Members agreed the best place to install one would be in the entrance of the shop. Cllr Richardson advised Members he would speak to the shop owners to see if they would be prepared to have the defibrillator installed there.

Cllr Miller advised Members that he would speak to Lord de Ramsey regarding permission to install a defibrillator in the village and if he would consider contributing towards the purchase of one.

The Clerk advised Members she would contact the Conservation Officer at HDC regarding installing the defibrillator in the village and the process to gain permissions.

Cllr Richardson proposed & Cllr Brown seconded, and **All** were in favour of installing a defibrillator in the AR village, however; before the installation could take place, the Clerk would need to gain various permissions and processes as discussed above.

The Clerk advised she would update Members at the next council meeting.

06/10/18

Reports from County and District Councillors.

The Clerk advised Members that Cllr Bywater had sent her an email advising that there was nothing to report other than; HDC continues with its Budget setting and faces significant challenges in doing so.

The HDC Local Plan is still awaiting ratification having just finished with the inspectors visit. HDC now await his report and feedback.

Following on from that Cllr Tuplin advised Members that he hoped the Local Plan would go through quickly now as it has been a long time getting to this point.

Cllr Rogers advised Members that the Access Pension fund has now 11 authorities amalgamated with £42 billion contributions.

They have an admin team to run it therefore savings are being made and no fund can go into the fund unless it's worth half a million pounds or more.

FACT & HACT

Cllr Rogers advised Members that a complaint had been made by local taxi & bus firms against FACT & HACT for taking business away from the local businesses when they shouldn't have been touting for trade. They were there only to provide transport for people who had no transport. Cambs CC Chief Exec conducted an enquiry in September and the final reports will be published at the end of October.

The enquiry showed that it was a bad contract and very cumbersome.

A new contract is being worked on and should be completed in 6 weeks although there is still a lot of work to do. This new contract will be relevant and not so cumbersome.

The secretary of FACT has resigned due to consequences of the enquiry.

Neighbourhood Forum meeting

Cllr Rogers advised that the 3 monthly Rural PC meeting is to be held at Bury on the 29th October at 7pm.

The main event to be discussed is the cycle race and its route.

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07/10/18 Financial Officers Report to include checking and approval of bank statements Financial Statement

Members had before them a budgetary control statement for the Revenue (Precept) Account as at 9th October 2018 showing expenditure of £5,263.75 and income of £9,332.78 (includes a full year's precept income) compared with budgets, along with a bank reconciliation statement and a summary statement of reserves and funds balances.

Members checked, approved and signed off statements and balances to date.

It was **Resolved** that the Financial Officers report was approved, and **All** were in Favour.

08/10/18 To approve accounts for payment

Parish Clerk/Financial Officer	Aug/Sept/Oct 2018 Payroll	560.25
HMRC	Aug/Sept/Oct 2018 Payroll	132.40
BEAM	Grass verge cutting service	304.00
Abbots Ripton Farming Co Ltd	PC contribution to footpath grass verge cutting service	300.00
Business Services at CAS Ltd	Parish Council Insurance Renewal	238.87
Total		1,535.52

Cllr Richardson proposed that authorisation of all the above payments were made. Cllr Brennan seconded, all were in favour and it was **Resolved** that payments would be made.

09/10/18 Planning Application Update.

Planning Applications received: -

18/00437/FUL | Change of use of hard standing from an airfield to B8 vehicle storage with access improvements for a period of ten years and erection of car wash facility and security kiosk | RAF Wyton Airfield Sawtry Way Wyton

Members voiced their concerns about HGV's going through and around the village as they had noticed an increase due to post codes in Alconbury Weald being wrong.

Cllr Brown still maintained that a weight limit should be through the village. Cllr Brennan advised that the PC should not be hasty in pushing for that until the LHI speed reduction programme has been finalised.

Cllr Brown advised that a monitoring programme should be in force re the weight limit. He advised Members that a car transporter had driven up Rectory Lane and then had to turn around. Members discussed putting a sign at Rectory Lane stating, "No Through Route to Alconbury Weald". The Clerk advised she would organise this with Cllr Leaver.

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10/10/18

Local Highway Improvement (LHI) Initiative Update 2017/18 LHI Scheme

Cllr Brennan asked Members if the speed reduction area had been pushed back as far as it could go. Cllr Richardson advised Members that under the guidelines the speed reduction area was as far back as it could go.

The posts for the MVAS were original going to be erected in December. The latest email from the Highways Officer has advised that they will now be going in when the works for the speed reduction programme is carried out. Members were concerned that the posts should be going in as soon as possible and asked the Clerk to contact Highways stating that the PC didn't want to wait until the speed reduction limit was put in they wanted the posts in as originally advised as local residents were actively enquiring.

Members asked the Clerk to put the map of the speed reduction area on the website.

Cllr Richardson had proposed for more MVAS units to be ordered. Highways recommended against having more than one as they are proven to be more effective when they are moved around, and Highways would not approve a static MVAS.

Cllrs agreed that despite what Highways had recommended they thought that one MVAS would not be enough therefore approved to buy an additional one and that the two would be moved around the village accordingly.

The Clerk advised Members she would look into ordering another MVAS unit to be paid for by the PC.

2018/19 LHI Scheme

The Clerk advised Members there is nothing to report.

11/10/18

Traffic & Highways Issues to include B1090 Road Repair Update

Cllr Richardson advised Members that it appears this roadworks job has fallen off the list. He e-mailed Mr Cobb at Highways last week asking if it had been shelved and if not, was it going to be done before 1st June 2019 as originally programmed.

He is waiting for a response but in the mean time will raise the issue of the road sinking on the other side too.

12/10/18

P.C. Owned Trees checks update

Cllr Miller advised Members that the designated tree officer in the village will be doing a survey and Members will be advised of the outcome at the next council meeting.

13/10/18

Police Matters; To receive an update

The Clerk advised Members had received all correspondence as it came through.

Cllr Brown asked if the PC share the police notices with the public. Members agreed that it would be risky to share the notices with the public just in case one got missed at any time and then would the PC be held responsible.

Cllr Brown said it would be a good idea to do a live link from the PC website to the police notices. Members agreed that this would be a good idea and the Clerk to look into it.

Cllr Brown also said it would be a good idea to put a link from Facebook to the PC website. He said there is a mechanism on Facebook where you can make periodical events setting it up monthly for residents to click on the Facebook link which would then take them straight to the PC website.

Cllr Brennan said he would look into setting it up and advise Members at the next council meeting.

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- 14/10/18 Alconbury Plans Update**
No updates to report.
- 15/10/18 Health & Safety: To receive an update**
Members asked the Clerk to obtain an update from Cllr Hemsley regarding the reporting of cleaning and repairing the village signs.
- 16/10/18 Neighbourhood Forum/Joint Local Committee Update**
Cllr Rogers advised the next meeting will be on 29th October at the Bury Village Hall. As previously advised by Cllr Bywater the Tour of Cambridge cyclist organiser will be speaking at the meeting about a new route and the event itself. They are looking into making the tour a 100-mile course instead of the present 75 miles course. Members were concerned that because of the new route it will affect more residents than previous years and the road closure will leave some residents cut off. Wennington Rd will be cut off at both ends and the proposed rd. closure will be for 2 hours normally starting at 12.00. Members agreed these concerns need to be discussed at the meeting, Cllr Richardson advised Members he was hoping to attend the meeting and would bring the PC concerns to the attention of the organisers. Members asked the Clerk to put the timetable of the event on the PC website nearer the time of the event.
- 17/10/18 Parish Plan**
Cllr Richardson advised Members that the Parish Plan was moving forward and is working progress.
- 18/10/18 Correspondence & Communications**
All correspondence received has been circulated to Members prior to the meeting. The Clerk received an email from the AR newsletter publisher asking if the PC wanted a block in the newsletter. Members agreed it would be a good idea to contribute to the newsletter and have a block directing residents to the PC website and noticeboards.
- 19/10/18 Network Rail Four Tracking Project Update**
<https://www.networkrail.co.uk/running-the-railway/our-routes/line-and-em/east-coast-mainline-route-upgrade/huntingdon-to-woodwalton/>
- 20/10/18 To receive verbal reports from Parish Councillors on matters arising (AOB)**
Nothing to report
- 21/10/18 Proposed dates for Parish Council meetings: Abbots Ripton Village Hall,**
20th Nov
- 22/10/18 Items for next agenda**
Precept 2018/19
Grass cutting contracts

CLOSE OF MEETING 9.10pm