

ABBOTS RIPTON PARISH COUNCIL

Parish Clerk/Responsible Financial Officer – Mrs Angela Papworth
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A Meeting of Abbots Ripton Parish Council was held on Tuesday 20th November 2018 at 7.15pm at the Abbots Ripton Village Hall

Present: Cllr G Richardson (Chair), Cllr J Leaver (Vice Chair), Cllr S Brown, Cllr D Brennan, Cllr Miller, Cllr T Rogers (County), Angela Papworth –Clerk and Responsible Financial Officer to Abbots Ripton Parish Council.

4th December 2018

Minutes

- 01/11/18 To receive and approve apologies for absence.**
Apologies were received from Cllr J Hemsley, Cllr S Bywater (County & District) Cllr R Tuplin (District)
- 02/11/18 To receive declarations of interest.**
Cllr Richardson -Matters pertaining to the cricket club
Cllr C Miller -Matters pertaining to the Estate
- 03/11/18 Public Participation.**
No Members of the public were present.
- 04/11/18 Update on Village Hall proposed refurbishment /development**
Matthew Fido & Nicola Molloy presented an update to Members of the Council outlining an amended proposal for the village hall refurbishment. The new proposal was similar to the original plan with the view to making savings on the overall cost of the project. The original plan had been costed at £250,000 but a recent costing completed by a Quantity Surveyor was coming out double the original estimate.
Mr Fido gave a detailed outline proposal of the amended plans and also advised Members of the additional costs to the original proposal that hadn't been factored in i.e. Cleaning, Legionnaires preventative work, H&S etc.
The new proposed project would come in under £200,000 bringing the overall works under budget.
Cllr Richardson asked if Lord De Ramsey had been advised of the new proposal. Mrs Molloy advised Members that He hadn't been made aware of the alternative design.
Cllr Richardson also advised that if there was a separate Cricket Pavilion as was proposed in the amended outline plans then this would need to be passed by the ECB before any grants would be approved.
He advised Mrs Molloy & Mr Fido to speak to Jenny Jordan who is the Facilities Manager for Cricket East. She has been dealing with all the design for Alconbury Weald.
Cllr Richardson advised the way forward is to take the proposal to Lord De Ramsey to get his approval then bring the proposal back to the Parish Council to look at the changes. Cllr Richardson advised that he is concerned as the amended proposal is substantially different to the proposal that the grant was originally approved for.
Cllr Leaver advised Members he was delighted with Mr Fido's proposed sketch and pleased that things had started moving with the project. He advised Mr Fido and Mrs Molloy that when the PC approved the grant towards the refurbishment of the village hall it stipulated a

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five-year completion of the project from when the Solar funding was granted. He advised It has now been three and a half years and was concerned that time was passing by, therefore the urgency to get the project up and running is of an essence.

05/11/18

To receive and approve the minutes of the previous meeting held on the 9th October 2018

Cllr Richardson proposed to approve the minutes Cllr Leaver seconded,

ALL were in favour and it was **Resolved** to approve the minutes.

06/11/18

Matters arising or carried forward from the previous meeting.

Defibrillator in village

Cllr Richardson advised Members that he had spoken to the village shop keeper and that they didn't want the Defibrillator in the porch of the shop but would be happy to for it to be on the shop site or in the telephone box. Cllr Brown advised Members that he thought the telephone box had a working telephone in it therefore the defibrillator wouldn't be able to go in there. Cllr Richardson advised he would check if this was the case.

Cllr Richardson also advised that he had spoken to the Cardiologist in the village and was waiting for his report.

Cllr Miller advised Members that Lord De Ramsay had agreed to match fund the cost of the defibrillator.

Neighbourhood Forum Meeting

Cllr Richardson advised Members he attended the latest Neighbourhood Forum meeting. He advised that the cycle race was discussed and that attendees at the meeting were unaware that the B1090 might not be open. Cllr Richardson stated that this next cycle race would affect more village residents than previously and that he would be prepared to hand deliver letters out to residents advising them of the road closures.

P.C. Owned Trees update

Cllr Richardson advised Members that a tree consulting service had looked at the tree in question and reported back stating that it was in a very serious condition and it was crucial to get works done on it asap. They said there was two options: -

Option 1- To trim it back by 9M

Option 2- To Fell the tree.

Cllr Richardson stated that it is a prominent tree in the village therefore should try to retain it.

Cllrs Brown & Leaver agreed that it should be trimmed back and hope it would grow again.

Cllr Richardson advised Members that he was keeping the Tree Conservationist Officer abreast of what measures were being taken, and she was happy with the PC's approach to sorting the tree out.

She advised that she would prefer the tree to be trimmed back (pollarding approach) if possible.

Cllr Richardson advised Members he did not know the timescale for the works to be carried out but would push for it to moved forward.

Cllr Richardson proposed the tree works should be trimming the tree back (the pollard approach).

All were in Favour.

Cllr Richardson advised Members that the PC need to get three quotes to get the works done asap, also to seek advice from planning.

Cllr Brown asked if the PC would need to get permission from Highways to close the road whilst the works were being done.

Cllr Richardson advised Members he would speak to Highways as the report stated there were also 2 Elm trees belonging to Highways that have Dutch Elm disease.

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He stated he would ask if Highways would deal with the road closure for all the tree works to be done at the same time. Cllrs Miller & Richardson had carried out risk assessments and found that it wasn't an option to fence the tree off whilst the works were being carried out as the public would be in more danger.

All Cllrs were happy with the risk assessment report. Cllr Miller proposed that he would get three quotes for the PC owned tree works and for the Highways owned trees.

It was agreed that Cllr Miller should get three separate quotes for the PC owned tree and also three separate quotes for the two Highways owned trees.

Police Matters & Agenda Link to Facebook

Cllr Brown proposed a link should be made on Facebook to the PC website & the PC monthly meeting agenda.

Cllr Richardson did not agree as he said it could cause problems for the PC if the police matters was missed one month.

Cllr Brown stated that it would just be a link from Facebook to the website and would not be advising residents of any police matters arising in the village and its surrounding area.

Cllr Richardson agreed that as long as it was just a link and no information was put forward from the PC then he could see no reason why not.

Cllr Brown put the proposal to the table and **All were in Favour**. Cllr Brown advised he would set the links up to be put on the week before each monthly PC meeting.

07/11/18

Reports from County and District Councillors.

Cllr Rogers advised Members that the bus routes remain with Cambs County Council at a cost of 2.3M. The Combined Authority give the County Council 1.7m leaving a £600,000 deficit that the County need to find. A feasibility study has shown that services are given to bus companies for the number of passengers they are carrying. County Council subsidise the guided bus but companies are not giving the service they should.

Cllr Richardson stated that he had found buses had dropped off at certain times of the day.

Cllr Rogers advised he had sent an email to Ian Bates Head of Transport to complain that buses are not running at Addenbrookes hospital between 3 & 4pm.

He advised he would update the PC at the next meeting.

A design & build site has been chosen for the Cambs CC HQ at Alconbury Weald. Costs for separate meeting rooms have been incorporated in the design. The site has increased from 2 to 4 acres and will cost another estimated £1m.

Fairer distribution of Grants: - A green paper has been produced and will be published mid-December by the Government. Highways have received £6m to spend on roads & potholes. Cllr Leaver asked about Cambs CC links with Northamptonshire regarding the shared services and his concerns re Northamptonshire bankruptcy problems. Cllr Rogers advised that Cambs CC needed to find £5m which was in reserves (they have 13/14m in reserves). LGSS admin shared Milton Keynes North & Cambs. Northamptonshire pulled their finance team back in house. Other shared services were on a contract and if Northamptonshire tried to pull back any other services, they would have to pay a forfeit.

Cllr Leaver asked who is acting Chief Exec and was advised it is Gillian Beasley.

Cllr Tuplin advised Members that the Development Plan has gone out for consultation again however it won't affect Abbots Ripton village.

08/11/18

Solar Farm Grant

The Clerk advised that the Solar Farm Grant money was held in a reserve account. The grant money has been split into holding accounts (for accounting purposes) for the school and the village hall refurbishment. The school account has £700 left and the village hall account has £20,000.

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09/11/18 **Financial Officers Report to include checking and approval of bank statements Financial Statement**

Members had before them a budgetary control statement for the Revenue (Precept) Account as at 19th November 2018 showing expenditure of £7,068.96 and income of £10,465.63 (includes a full year's precept income) compared with budgets, along with a bank reconciliation statement and a summary statement of reserves and funds balances.

Members checked, approved and signed off statements and balances to date.

It was **Resolved** that the Financial Officers report was approved, and **All** were in Favour.

10/11/18 **To approve accounts for payment**

Parish Clerk/Financial Officer	Oct/Nov2018 Payroll	346.57
HMRC	Oct/Nov2018 Payroll	86.64
Symbiosis Consulting	Elm Tree Inspection & Report	600.00
M West Caddy Services	Jubilee Grass cutting Services 2/3 of full cost	440.00
Paul Yates	Village Noticeboards & bench repair maintenance works	325.00
Parish Clerk/Financial Officer	Reimbursement Little Ran advert	7.00
Total		1,805.21

Cllr Richardson proposed that authorisation of all the above payments were made. Cllr Brennan seconded, all were in favour and it was **Resolved** that payments would be made.

11/11/18 **Draft Precept 2019/20**

Members had before them a final draft budget of £16,995 for 2019/20 (attached) for consideration and approval. The draft budget showed a precept amount of £9,000 with the remaining expenditure being covered from income and transfer from the general fund. The Clerk advised Members that the precept budget could remain the same as last year due to the amount being held in the general fund. Cllr Richardson proposed that a budget of £500 should be included in the Precept budget to cover admin costs regarding Network Rail. These proposed changes to the original draft budget would increase the budget to £17,495 with the additional £500 coming out of the general fund account.

All were in favour of these changes.

The Clerk advised Members that if all the budget was spent in 2018/19 there would still be sufficient balances left in the general fund to accommodate the 2019/20 budget.

Cllr Richardson proposed the Precept should be set at £9,000 with the remaining expenditure being met from the general fund and income received.

The Clerk proposed that any under spent budget for The LHI Highways, Alconbury Development, Parish Plan Associated works & Elections budgets should be transferred to separate holding accounts for when the associated works were carried out.

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Cllr Richardson agreed and proposed holding accounts to be set up as listed above.

All were in Favour.

It was **RESOLVED** that the 2019/20 budget be set at £17,495 to include all the changes listed above and the Precept budget be set at £9,000 with the remaining expenditure being sourced from income and the general fund balances. It was also **RESOLVED** that holding accounts be set up for the above underspent budgets.

12/11/18

Planning Application Update.

Planning Applications received: -

18/02223/REM- 189 homes & associated works Parcel 5 Senliz Road Alconbury Weald

PC Comments: - No Objections

18/02275/REM- Construction of new highway to form part of a link from the A141 to key phase 1 Re Land west of the East Coast Mainline Railway & North of Spittals Way

PC Comments: - No Objections

For planning application searches please click and control the following link below: -

<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

13/11/18

Local Highway Improvement (LHI) Initiative Update 2018/19

Highways are in the process of advertising the speed limit reduction. Once this has gone through Highways will advise of a date for the works to be completed.

14/11/18

Local Highway Improvement (LHI) Initiative Update 2019/20

Cllrs Brown & Leaver were to attend a panel interview meeting on 10th December to put the PC case forward for the proposed LHI scheme. Cllrs will update Members at the next meeting.

15/11/18

Traffic & Highways Issues

Cllr Richardson advised Members that he had received a response from Adam Cobb Highways Officer that the B1090 has been repaired on the other side and that there is Network Rail and AWA works. The road closure is because there was an issue with a water pipe.

Cllr Leaver advised Members that the C119 is in need of repair and it should be reported to Highways. The Clerk was asked to report the repair to Highways.

16/11/18

P.C. Owned Trees checks update

Discussed under Matters Arising

17/11/18

Police Matters; To receive an update

The Clerk advised Members had received all correspondence as it came through.

18/11/18

Alconbury Plans Update

Cllr Leaver advised Members he had nothing to report until the next meeting.

Cllr Miller advised Members he had grave concerns as to how Urban & Civic are managing their water flow. He advised that He & Lord De Ramsey intend to have a meeting with Urban

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& Civic to discuss. Cllr Leaver advised there was flooding on site at Brooklands and that this issue was raised 18 months ago at a flooding issue liaison meeting. He asked Cllr Miller to raise concerns on a commercial side as to how will they manage their water and to ask if they knew of any historic flooding.

- 19/11/18 Health & Safety: To receive an update**
Nothing to report other than the tree works discussed under Matters Arising.
- 20/11/18 Neighbourhood Forum/Joint Local Committee Update**
Discussed under County Councillors report.
- 21/11/18 Parish Plan**
Cllr Richardson advised Members that the Parish Plan was moving forward and is working progress.
- 22/11/18 Correspondence & Communications**
All correspondence received has been circulated to Members prior to the meeting.
- 23/11/18 Network Rail Four Tracking Project Update**
Cllr Richardson advised Members that Network Rail want to start works asap as they now have the money.

<https://www.networkrail.co.uk/running-the-railway/our-routes/line-and-em/east-coast-mainline-route-upgrade/huntingdon-to-woodwalton/>
- 24/11/18 To receive verbal reports from Parish Councillors on matters arising (AOB)**
Nothing to report
- 25/11/18 Proposed dates for Parish Council meetings: Abbots Ripton Village Hall,**
The Clerk will put some proposed dates together for Members approval at the next meeting to be held on the 15th January 2019.
- 26/11/18 Items for next agenda**

CLOSE OF MEETING 21.00