

ABBOTS RIPTON PARISH COUNCIL

Parish Clerk/Responsible Financial Officer – Mrs Angela Papworth
Telephone: 01733 203246. Mob 07850749647
E-mail: ABBOTSRIPTONCLERK@GMAIL.COM

Minutes 14th January 2020

A Meeting of Abbots Ripton Parish Council was held on 14th January 2020 at 7.15pm at the Abbots Ripton Village Hall

Present: Cllr G Richardson (Chair), Cllr J Leaver (Vice Chair), Cllr S Brown, Cllr D Brennan, Cllr Hemsley & Cllr T Rogers (County).

Angela Papworth –Clerk and Responsible Financial Officer to Abbots Ripton Parish Council.

15/01/20

- 01/01/20** **To receive and approve apologies for absence.**
Apologies were received from Cllr S Bywater (County).
- 02/01/20** **To receive declarations of interest.**
Cllr Richardson -Matters pertaining to the cricket club
Cllr J Leaver -Matters pertaining to the Village Hall Refurb
- 03/01/20** **Public Participation.**
No Members of the public were present
- 04/01/20** **To receive and approve the minutes of the previous Meeting held on the 19th November 2019**
All were in favour and it was **RESOLVED** to approve the minutes of the meeting.
- 05/01/20** **Matters arising or carried forward from the previous meeting.**
None.
- 06/01/20** **Reports from County and District Councillors.**
Cllr Rogers advised that Cambs CC had received their financial allocation from the Government. He advised that before the allocation was received it was estimated that Cambs CC would need to make savings of 12M + in the next financial year. Having received the financial allocation it is estimated that only 5-7 million savings need to be made now.
Highway England A14 development.
Cllr Rogers reported that Rat Runners are using the villages as short cuts due to the delays and works on the A14.
He asked Cllrs for a report outlining how the village is being affected and what effect it has on the roads. It is an Agenda item on the Neighbourhood Forum meeting to be held on the 22nd January 2020.
Cllr Brown advised he would send the report he had produced for Item 12/01/20 of this meeting.

ABBOTS RIPTON PARISH COUNCIL

07/01/20 **Solar Farm Grant Fund 2019**

The Clerk advised Cllrs that she had emailed the successful applicants asking them for updates and timescales of their relevant projects. She also advised that she was in the process of getting quotations for the AR picnic benches to be installed at Jubilee Gardens.

08/01/20 **Financial Officers Report to include checking and approval of bank statements**

Members had before them a budgetary control statement for the Revenue (Precept) Account as at 14th January 2020 showing expenditure of £9,244.88 and income of £10,204.10 (includes a full year's precept income) compared with budgets, along with a bank reconciliation statement and a summary statement of reserves and funds balances.

It was **Resolved** that the Financial Officers report was approved, and **All** were in Favour.

09/01/20 **To approve accounts for payment**

The Clerk advised Members that the Balfour Beatty payment would need to be paid via the online system as they no longer accepted cheques. Cllr Richardson proposed that authorisation of all the payments listed below should be approved, Cllr Leaver seconded, all were in favour and it was **Resolved** that payments would be made.

Parish Clerk/Financial Officer	Nov, Dec2019, Jan 2020 Payroll	642.98
HMRC	Nov, Dec2019, Jan 2020 Payroll	140.80
Cambs CC	Street Lighting Energy 01/10/18 to 30/09/19 Received late. Tabled and approved at the meeting held on the 19 th November 2019(minute 10/11/19)	552.15
Haven	Street Lighting Energy	55.56
Balfour Beatty	Street Lighting Maintenance Annual fee	259.20
Total		1,650.69

10/01/20 **Final Budget & Precept Report 20/21**

Members had before them a final Budget Precept report (see attached) highlighting the following:

- [a] variations in the current year (2019/20).
- [b] Note the base Budget for 2020/21
- [c] Note the Precept for 2020/21
- [d] Note the estimated reserves and fund balances at the 31st March 2020

Cllr Hemsley asked the Clerk what the Cilca training was for and voiced his concerns regarding the costs and asked how it would benefit the PC.

The Clerk explained the benefits and advised him that the training was approved at a previous council meeting that he attended. She advised Cllrs that she would send an email over explaining again in depth what the benefits are for a PC or Town Council having a qualified Clerk.

It was **Resolved** that the Final Budget & Precept report 20/21 was approved.

ABBOTS RIPTON PARISH COUNCIL

11/01/20

Planning Application Update.

Planning Applications received: -

For planning application searches please click and control the following link below: -

<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

No planning applications had been received.

12/01/20

Proposal to Request Traffic weight Limit through Abbots Ripton Village

Cllr Brown voiced his concerns about the HGV lorries using the village as a rat run and was worried about the H&S of the Parishioners. He proposed that a weight limit should be applied for as he feared there was an accident waiting to happen.

The Clerk advised Members that the LHI 20/21 application was for a ban on HGV's through the village. The Clerk had received an email from the Highways Officer advising the PC to organise an HGV survey through the village as she didn't think the HGV ban would be successful under the LHI application. The Highways Officer advised the Clerk that she would speak to her Manager to see if the LHI application could be modified to an HGV survey to determine the extent of the issue and whether a weight limit is workable and appropriate.

Cllrs thought this was a good idea as this was the first part of the process in proving that a weight limit through the village is required.

All Members agreed that the Clerk should request the LHI 20/21 to be modified to an HGV survey.

13/01/20

Local Highway Improvement (LHI) Initiative Update 2018/19 (Abbots Ripton Mvas, speed reduction)

The Clerk advised Members that she had emailed and chased Highways asking for confirmation of the 3rd post that was agreed at the site meeting. She also asked for the costings of another Mvas and more fixings. She will update Members at the next meeting.

14/01/20

Local Highway Improvement (LHI) Initiative Update 2019/20 (Wennington Mvas)

The Clerk advised Members that she had spoken to Skanska who are contracted by the County Council to organise the erection of the posts and ordering of the Mvas. The Clerk confirmed that the posts were in and ready for the Mvas, however there are only two posts as there is nowhere to put a 3rd one. The Clerk advised that she had sent the signed Memorandum of Understanding of the Mvas unit back to Skanska and they confirmed the Mvas unit was now ready for collection.

15/01/20

Local Highway Improvement (LHI) Initiative update for 2020/2021

The Clerk advised that she would send an email to the Highways Officer asking if the application could be modified to an HGV Survey. (See 12/01/20) for details.

Cllrs Brown & Leaver advised they would attend the LHI panel to present the PC's application on the 3rd February 2020. The Clerk confirmed she would book them a slot and advise accordingly.

ABBOTS RIPTON PARISH COUNCIL

- 16/01/20** **Operation London Bridge**
The Clerk had presented Members with some examples of other Town & PC Protocol's for their information.
Members agreed that a protocol should be simple and should include the flying of the flag at half mast, a loose-leaf book of condolences to be put in the church on a black cloth along with a framed photograph of the Queen.
Cllr Richardson advised that he had emailed the Church and the Estate asking if they had a proposed Protocol in place. Neither parties had responded to his email. He suggested that the PC should draft a Protocol and advise the Church & Estate of the PC's proposal.
The Clerk advised Members she would do a draft Protocol and present it the PC at the next Council meeting.
- 17/01/20** **Police Matters: To receive an update.**
Members receive updates via emails.
- 18/01/20** **Alconbury Plans Update**
Cllr Leaver advised there is nothing to report as the meeting was cancelled.
- 19/01/20** **Health and Safety: To receive an update**
Cllr Hemsley reported that he had cleared the outlet gully to the Pond in Wennington.
The Clerk advised that the noticeboard in Abbots Ripton was in need of maintenance as it was leaking and the doors were sticking. Cllr Hemsley advised he would have a look to see if he could do a temporary repair until he could arrange for a contractor to look at it. The Clerk advised that she had reported the faulty light in Moat Lane to the maintenance contractor Balfour Beatty.
- 20/01/20** **Neighbourhood Forum/Joint Local Committee Update**
Cllr Richardson advised Members that he would be attending the next meeting on the 22nd January 2020.
- 21/01/20** **Traffic & Highways Issues**
All issues had been discussed at previous agenda items.
- 22/01/20** **Correspondence and Communications.**
Correspondence circulated to all Councillors prior to meeting.
Cllr Hemsley advised he would attend the Cambs Countryside Watch AGM on the 5th March 2020.
Cllr Richardson advised Members that he was concerned about the email he received regarding Capalc Incorporation Proposal and that Members needed to read the article before the PC voted. The Clerk advised she would add it to the Agenda for the next meeting as she nor any of the other Members had received the email.
- 23/01/20** **To receive verbal reports from Parish Councillors on matters arising (any other business)**
The Clerk advised Members that she was chasing for an update regarding the adoption of the BT phone box. Cllr Brown advised that the phone had been removed and therefore assumed that the PC could go ahead with the refurbishment. The Clerk advised she would chase again and update at the next meeting.
- 24/01/20** **Proposed 2020 dates for Parish Council meetings:**
Abbots Ripton Village Hall, 7.15pm: 25th February, 14th April, 19th May (APM AGM), 30th June, 18th August, 13th October, 24th November.

ABBOTS RIPTON PARISH COUNCIL

25/01/20

Items for next agenda

Capalc Incorporation proposal vote

Abbots Ripton Phone Box Refurbishment

CLOSE OF MEETING

21.15