

ABBOTS RIPTON PARISH COUNCIL

Parish Clerk/Responsible Financial Officer – Mrs Angela Papworth
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Minutes 25th February 2020

A Meeting of Abbots Ripton Parish Council was held on 25th February 2020 at 7.15pm at the Abbots Ripton Village Hall

Present: Cllr G Richardson (Chair), Cllr J Leaver (Vice Chair), Cllr S Brown, Cllr D Brennan, Cllr J Hemsley, Cllr C Miller, Cllr T Rogers (County), Cllr S Bywater (District), Cllr R Tuplin (District)

Angela Papworth and Emily Moore –Clerk and Responsible Financial Officer to Abbots Ripton Parish Council.

02/03/2020

- 01/02/20** **To receive and approve apologies for absence.**
No apologies received
- 02/02/20** **To receive declarations of interest.**
Cllr Richardson -Matters pertaining to the cricket club
Cllr J Leaver -Matters pertaining to the Village Hall Refurb
Cllr C Miller – Matters pertaining to the Estate
Cllr J Hemsley – Matters pertaining to the Estate
- 03/02/30** **Approval of appointment of Emily Moore re Stand in Clerk to Abbots Ripton PC**
All in favour of Emily Moore to take on the role of acting clerk for Abbots Ripton in the absence of Angela Papworth.
- 04/02/20** **Public Participation.**
One member of the general public attended
- 05/02/20** **To receive and approve the minutes of the previous Meeting held on the 14th January 2020**
All were in favour and it was **RESOLVED** to approve the minutes of the meeting.
- 06/02/20** **Matters arising or carried forward from the previous meeting.**
Refurbishment of BT phone box. Updates on Defibrillator and cabinet.
Cllr Miller advised that the village shop was prepared to supply the electricity to the BT phone box for the defibrillator.
He also advised that he had obtained a quotation of £450.00 + VAT to install the cable and sockets and all other necessary electric works required for the defibrillator.
Also he had obtained a quotation of £625.00 for the refurbishment of the telephone box in Abbots Ripton and a quotation of £515.00 for the refurbishment of Wennington telephone box.
Members agreed that as the Wennington telephone box did not belong to the PC it wasn't their responsibility to refurbish it. Members asked the Clerk to contact BT to inform them that the telephone box was in need of refurbishment and would they be prepared to do this.

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They also asked the Clerk to obtain quotations to change the glass that states TELEPHONE BOX to a new piece of glass with DEFIBRILLATOR on it.

The works as per the quotations of £625 and £450+ VAT was approved and all were in favour.

Capalc Incorporation Proposal Vote. (update on answers)

Cllrs confirmed they had read the new incorporation proposal and had no comments to make.

07/02/20

Reports from County and District Councillors.

Cllr Rogers advised the County's 2018/2019 audit had been signed off however, they were still waiting for 2016/2017 and 2017/2018 to be signed off. The County have received the Local Government financial settlement as listed below: -

Adult Social Care 2%.

New Homes Bonus Grant 3 million.

Social Care 8.4 million.

Mental Health 3,4 million.

City Council Business Rate pooling levies reduced making a saving of 1.9 million.

Road fund and highways grant not been announced for this year, was 6.7 million last year.

Cllr Bywater advised that children services were under pressure regarding speeding up the process of getting children into care. 4 million has been allocated to safe guarding children which will enable them to have a complete package around the child.

Members were advised that the District have a 2.6 % increase in Council Tax

Marshalls had three sites to be considered, however Duxford have now pulled out which will be better for the Wyton site.

08/02/20

St Andrews Churchyard Maintenance Grant Application

The Clerk advised Members that she had received a grant application of £2552.78 from St Andrews Parochial Church Council for maintenance of the Church grounds.

The Clerk advised Members that under the LGA 1894 act funds can only be granted from the PC to maintain a closed Churchyard.

Some Members of the PC took the view that the advice from NALC 'that no amendment to the 1894 act was required because they believe the 1894 act does not override the provisions in later acts.'

Despite the 1894 act some Members agreed that the Council should approve a grant towards the maintenance of the churchyard as the church allows residents to use the grounds as a footpath, therefore the maintenance of the churchyard would benefit the village. The Chairman proposed that £750 should be granted towards the cost of the 2020 maintenance cost and didn't feel the PC could justify paying towards the 2017/2018 cost. Three Members agreed to grant £750 and three members were against giving a grant due to the 1894 act. The Chairman had the casting vote and it was approved that a grant of £750.00 would be given to the Church towards the ground's maintenance cost.

09/02/20

Financial Officers Report to include checking and approval of bank statements

Members had before them a budgetary control statement for the Revenue (Precept)

Account as at 23rd of February 2020 showing expenditure of £10,617.10 and income of £10,213.07 (includes a full year's precept income) compared with budgets, along with a bank reconciliation statement and a summary statement of reserves and funds balances.

It was **Resolved** that the Financial Officers report was approved, and **All** were in Favour.

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10/02/20

To approve accounts for payment

All were in favour and it was **Resolved** that payments would be made.

Cambridgeshire ACRE	Membership	57.00
Zen Internet Limited	Renewal domain and annual website fee	80.24
Haven	Street Lighting Energy	60.30
Haven	Street Lighting Energy	3.70
Haven	Street Lighting Energy	2.44
PCOK	New Printer	55.00
Clerk	Reimbursement re Photos of the Queen and Prince Philip	15.00
Caddy Services	Jubilee Gardens maintenance	780.00
HMRC	HMRC Payroll	75.20
Parish Clerk / Financial Officer	Feb Payroll	498.44
Stand in Clerk	Feb Payroll	436.70
Total		2,064.02

11/02/20

Operation London Bridge

The Clerk presented Members with a draft Protocol for consideration and approval. Members proposed certain amendments and the Clerk advised a final draft would be completed to include the amendments for approval and adoption at the next Council meeting to be held in April.

Members agreed that a book of condolence should meet the criteria of the Operation London Bridge protocol i.e. to have black edged pages. The Clerk advised Members that this would be a specialist order and the cost would be approximately £200 for 100 lose leaf pages.

The Chairman advised he would liaise with the church regarding the protocol and would also prepare a suitably worded document announcing the death of the Monarch to be published on the website and the notice boards on the event.

It was agreed that the Clerk should order the specialist book of condolence at a cost of up to £200.00, purchase a black table cloth, pens, photo frames and a plastic container for the items to be stored in.

All were in favour.

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12/02/20

Planning Application Update.

Planning Applications received: -

Wennington Lodge Wennington Road Wennington Huntingdon

Application Ref – 20/00102/FUL

Proposed vehicular access to a highway

P.C comments: No objections

For planning application searches please click and control the following link below: -

<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

13/02/20

PC 02 Street Light upgrade in Moat Lane

Members were advised that the bulb in PC 02 street light in Moat Lane was replaced. A residence complained about the colour of the light. The Clerk advised Members that she had spoken to Balfour Beatty who deal with the maintenance contact who advised that filaments would need to be changed and upgraded to be able to use an LED white coloured bulb. The Clerk obtained a quotation of £162.02 to complete these works.

Members could not justify spending this amount on a street light that works.

It was agreed that as and when street lights needed replacing it would be done.

14/02/20

Local Highway Improvement (LHI) Initiative Update 2018/19 (Abbots Ripton Mvas, speed reduction)

The Chairman advised Members he is still not happy that a third post has not been installed and that Highways have advised they will not approve a third post despite this being agreed at the original site meeting. The Chairman advised that he will arrange a site meeting with Andy Caddy and Terry Rogers to discuss this matter.

15/02/20

Local Highway Improvement (LHI) Initiative Update 2019/20 (Wennington Mvas)

Cllr Hemsley advised Members that the Wennington MVAS is up and running and he has received positive feedback from residents.

Cllrs asked Cllr Miller to thank the Estate for taking on the recharging and management of the MVAS units.

16/01/20

Local Highway Improvement (LHI) Initiative update for 2020/2021

Cllrs Leaver & Brown attended the LHI panel meeting to present the P. C's application case for the 20/21 LHI scheme. They were very positive with how their presentation went.

The Clerk advised that Highways would be sending confirmation in April advising if the P.C. was successful in its application.

17/02/20

Purchase of additional MVAS battery and brackets

The Clerk obtained a quotation of £2,452.00 for an additional MVAS, battery and brackets as agreed by Council at November 2019's meeting (minute no. 13/11/19). The cost was approved and all were in favour.

18/02/20

Police Matters: To receive an update.

Cllrs receive regular email updates from the weekly policing updates. The Clerk advised she doesn't receive these updates and asked Cllrs Hemsley to send her the link.

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19/02/20

Alconbury Plans Update

Cllr Leaver attended a meeting on 25/02/2020. He advised members of the following: -
The Alconbury's were complaining about the increase of traffic and HGV vehicles on the roads.

There was a meeting on the 25th of February to discuss the Magpas noise situation.

320 houses are now occupied which is in line with anticipation but below estimate.

The CO-OP is planning to open a food shop in the future, near the main business entrance.

There are 2 more planning applications gone in for 360 Cala Homes and 246 Redrow homes.

Proposal from Cambs Highways to consider a T junction to be built at the Southern access to the site.

2 years away for an onsite pub.

Planning application going in for a cricket pavilion shortly.

Railway station is still a priority.

A further Primary School will be built in a few years and Secondary school with an 8^{form} entry in 2023.

Highways are putting in a T junction instead of a roundabout for the Southern access from Alconbury Weald.

Highways are carrying out a transport study in July re the 141 road.

Charitable Trust is to run the Country Park.

The next meeting will be in 3 months' time.

20/02/20

Health and Safety: To receive an update

Cllr Hemsley advised Members that he had cleared the pond and although it was high it was at a safe level. The pond area will be tided in the Spring.

Some trees in Wennington had blown down due to the adverse weather conditions which have now been cleared.

The notice board in Abbots Ripton will be temporarily sealed to keep the rain out and will be refurbished in the Spring. He advised he would be doing a health and safety walk round check in the villages as the weekend.

21/02/20

Neighbourhood Forum/Joint Local Committee Update

Cllr Rogers advised he would be arranging a meeting shortly, date to be confirmed

22/02/20

Traffic & Highways Issues

Nothing to report

23/02/20

Correspondence and Communications.

A list of correspondence received is circulated to all Councillors prior to the meeting.

Cllrs Richardson and Miller advised they would be attending the District and Parish Council meeting to be held on 10th March 2020

24/02/20

To receive verbal reports from Parish Councillors on matters arising (any other business)

Cllr Brennan advised he had received an email from a resident regarding parking at Abbots Ripton Primary School. It was agreed that Cllr Brennan would forward the email to Cllr Richardson for him to arrange a meeting with the Chairman of Governors, the resident and the Head of Abbots Ripton Primary School.

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25/02/20 **Proposed 2020 dates for Parish Council meetings:**
Abbots Ripton Village Hall, 7.15pm: 14th April, 19th May (APM AGM), 30th June, 18th August,
13th October, 24th November.

26/02/20 **Items for next agenda**
Removal of privet hedge
Financial Review

CLOSE OF MEETING