

ABBOTS RIPTON PARISH COUNCIL

Parish Clerk/Responsible Financial Officer – Miss Emily Moore
Telephone: 07525029561
E-mail: ABBOTSRIPTONCLERK@GMAIL.COM

Minutes 23rd February 2021

Due to the Covid -19 Virus, Full Council meetings have been suspended UFN following the Government's Guidance.

An on Line Zoom Meeting of Abbots Ripton Parish Council was held on 23rd February 2021 at 7.15pm. The Meeting was held for the purpose of approving any Planning Applications received and Schedule of payments for February. Other business updates will be discussed on existing items that will be notified in advance. A set of minutes will be published on the website and ratified along with all the agenda items at the next full Council Meeting.

Present: Cllr G Richardson (Chairman), Cllr J Leaver (Vice Chairman), Cllr S Brown, Cllr C Miller, Cllr J Hemsley, Cllr D Brennan, Cllr T Rogers (County).

Emily Moore – Clerk and Responsible Financial Officer to Abbots Ripton Parish Council.

09/03/2021

01/02/21 To receive and approve apologies for absence.

The Clerk received apologies from Cllr Bywater.

02/02/21 To receive declarations of interest.

Cllr J Leaver -Matters pertaining to the Village Hall Refurb

Cllr C Miller – Matters pertaining to the Estate

Cllr J Hemsley – Matters pertaining to the Estate

03/02/21 Public Participation.

The meeting was temporarily suspended to allow public participation to raise their concerns in respect of planning application Ref: 21/00012/FUL – Relocation of an existing nursery, seeing the creation of a new timber clad, single storey classroom at Abbots Ripton Primary School.

They raised concerns regarding increase in noise pollution and the increase level of traffic and congestion.

The School's Chair of Governors advised Members of the Council that they support the planning application as it would bring in additional revenue and help the school to remain open.

The Headteacher of Abbots Ripton Primary school advised that the nursery would be a separate entity and wouldn't be connected to the primary school. She also advised that the school has increased its capacity of car parking spaces within the primary school carpark and that there would be staggered times for the nursery drop offs and pick-ups which will avoid congestion.

Following a forty-minute discussion by members of the public via zoom on the planning application the council meeting was resumed.

ABBOTS RIPTON PARISH COUNCIL

04/02/21 To receive and approve the minutes of the previous meetings held on the 12th January 2021.

Cllr Hemsley requested for minute no 15/01/2021 to be amended - it was raised that there are concerns about the increase level of water flowing through the Abbots Ripton & Wennington villages which is causing significant flooding.

ALL were in favour and it was **Resolved** to approve the minutes with the amendments.

05/02/21 Matters arising or carried forward from the previous meeting.

None

06/02/21 Reports from County and District Councillors.

Cllr Rogers advised the following;

- Cambridgeshire County Council's new office will be based at Alconbury Weald and will be called New Shire Hall. He advised it will be open in August.
- Cambridgeshire County Council are working closely with Anglian Water regarding the amount of flooding that has occurred over recent months. There is a new programme that has been set up which will help identify the cause of flooding and how to prevent future floods.
- Covid 19 cases are falling in all areas in Cambridgeshire however there are concerns that cases in the Peterborough and Fenland areas are not falling as quickly.

07/07/21 Financial Review.

[1] The purpose of this report is to review the Council's financial activities, as required to be undertaken annually under the Financial Regulations Clause 1.5, prior to approving the Annual Governance Statement and in preparation for the 2020/21 audit.

[2] Financial Regulations

As part of the Financial Review & the Councils Standing Orders, the Financial Regulations are required to be reviewed from time to time and when necessary.

The current Financial Regulations for the Council were approved with amendments at the full council meeting held on 26th February 2019 (Min No 08/02/19) adopting Capalc/Nalc's most recently updated financial regulations.

It was **Resolved** that the Financial Regulations was approved, and **All** were in Favour

[3] Insurances

The Financial Officer obtained a best value quotation from Zurich Municipal. The insurance runs from 1st October 2020 -30th September 2021. Payment of £167.44 was approved by Members at the full council meeting held on the 13th October 2020. (Min 07/10/20).

It was **Resolved** that the Insurance was approved, and **All** were in Favour

[4] Internal Controls

As part of the Financial review the Internal Controls are reviewed and approved every year before approval of the Annual Governance Statement. Members are reminded of the Council's Financial Regulations & Standing Orders and its contents therein.

It was **Resolved** that the Internal Controls were approved, and **All** were in Favour

ABBOTS RIPTON PARISH COUNCIL

[5] Internal Audit

Under current regulations, an annual review of effectiveness of internal audit is no longer required. It is, however, still necessary to re-appoint an Internal Auditor annually. The current Auditors are called Evolve Accountancy. They have confirmed they would be willing to carry out the internal audit for 2020/21 at a cost of £75.00 + vat.

It was **Resolved** that Evolve Accountancy would carry out the internal audit for 2020/21 , and **All** were in Favour.

08/02/21 Financial Officers Report.

Members had before them a budgetary control statement for the Revenue (Precept) Account as 20th February 2021 showing expenditure of £13,551.19 and income of £16,406.99 (includes a full year's precept income) compared with budgets, along with a bank reconciliation statement and a summary statement of reserves and funds balances.

It was **Resolved** that the Financial Officers report was approved, and **All** were in Favour

09/02/21 To approve accounts for payment.

Payee	Description	Amount £
Haven power	Street lighting Feb 2021	£66.45
A Leaver	Little RAN	£12.00
Zen Internet LTD	Annual Subscription Charge	£81.44
Vanguard Heating	25% deposit – installation of air-con system to Abbots Ripton Hall	£2,224.20
Vanguard Heating	75% deposit – installation of air-con system to Abbots Ripton Hall	£6,672.60
Clerk	Payroll Jan – Feb 2021	£515.26
Clerk	Zoom meeting for February 2021	£14.39
		£9,586.34

It was **Resolved** that the schedule of payments was approved and **All** were in Favour.

10/02/21 Planning Application Update.

Ref: 21/00012/FUL – Relocation of an existing nursery, seeing the creation of a new timber clad, single storey classroom at Abbots Ripton Primary School.

Members of the council agreed an email would be sent to the planning department raising concerns of the traffic and requested yellow lines to be added to the road in front of the school and a 20mph speed limit to be imposed for the safety of pedestrians.

ABBOTS RIPTON PARISH COUNCIL

Ref: CCC/20/092/FUL – Erection of four solar car ports and ancillary equipment in the rear car park of Cambridgeshire County Council Civic Hub, soft landscaping proposals, external lighting and all associated works.

Ref: 18/01577/REM – Submission of reserved matters in respect of the construction of a new access junction from A141 including drainage and associated works – Land West of the East Coast Mainline Railway and North of Spittals Way Huntingdon.

Ref: 20/02590/FUL – Continued use of building and land for uses within use classes E(g) B2, B8, D1 AND Sui Generis Uses (in accordance with drawing no UAC003/003/rev L) for temporary period of 5 years - Alconbury Airfield Ermine Street Little Stukeley PE28 4WX.

Members of the council **APPROVED** all the above planning applications.

For planning application searches please click and control the following link below: -

<https://publicaccess.huntingdonshire.gov.uk/online-applications/>

11/02/21

Review of CIL Payment.

Members were advised that the remaining CIL fund stood at £3,653.09. The Clerk advised that under the CIL payment conditions the money would need to be spent within 5 years.

12/02/21

Village Hall – ARVH Heat Pump Condenser.

Members of the Council had received an email from Matthew Fido the Chairman of the Village Hall requesting £7,414.00 of the £14,800.00 previously approved grant from the solar funds. He advised the full outline of the project is to install 4 internal evaporator units within the village hall and to install 4 external condenser units.

Mr Fido advised at present the hall is heated by ten 3KW wall mounted radiant heaters which produce 30kw of radiant heat with an electrical consumption of 30kw per hour. These units are either on or off at present and have no thermostatic control. He advised he is proposing to remove 5 of these heaters and install 4 wall evaporator head end units that will produce 7.6 kw of heating capacity each and 7kw of cooling capacity each which previously has not been available. This will have 30.4 kw of heating distributed evenly across the length of the Hall with inbuilt fans in the wall mounted evaporators to distribute and circulate the conditioned air with a maximum electrical consumption of 12.96 kw which is a minimum saving of 17.04KW per hour while the units are at maximum output. These figures are when the units are at full capacity but their internal inverter drives will reduce consumption automatically as the room reaches the desired temperature. The units will then maintain the desired temperature and control the electrical consumption to the minimum requirement.

The units will be controlled remotely and will be remotely programmed to switch on and off in line with the start and end times of bookings at the hall. There will be manual controls provided and available to cover for anytime that the halls internet WIFI is unavailable.

He also advised they will be leaving 5 of the original wall heaters on the north facing wall to give heating capacity if the air conditioning system is unavailable due to servicing or failure of any one individual unit.

ABBOTS RIPTON PARISH COUNCIL

Members of the council **APPROVED** the release of £7,414.00 of solar funds for the project of installing Heat Pump Condensers.

Cllr J Leaver abstained from voting due to a declaration of interest.

13/02/21

Lamp Post – Outside 8 Station Road Abbots Ripton.

The Clerk advised Members she had received a quotation of £3,780.98 + VAT from Balfour Beatty to replace the lighting column outside number 8 Station Road. The column had been damaged by a skip lorry in June 2020. The Clerk advised that an insurance claim has been made to Zurich Insurance who have appointed DAC Beachcroft to recover the cost of the replacement. Members will be updated at the next council meeting.

14/02/21

Health and Safety: To receive an update

Cllr Brown raised concerns that Anglian Water had been doing works on Home Farm Close for the last three weeks. It was agreed that the Clerk should write a letter to Anglian Water requesting a full report of what the issue had been and how the issue has been fixed.

15/02/21

Correspondence and Communications.

Members raised concerns that the grass verges in Wennington and the Abbots Ripton Village hall needed some maintenance. It was agreed that the Clerk should raise this concern with Highways in the Spring.

Cllr Richardson thanked everyone that had helped support him and his family during his time when he was in hospital.

“We Out Here 2021” will take place on the 19th-22nd August 2021 – A meeting for District and Parish Councils will take place no later than 19th May 2021 to raise their concerns.

16/02/21

Proposed 2020 dates for Parish Council meetings

13th April 2021, 18th May 2021 (APM AGM)

29th June 2021, 24th August 2021, 19th October 2021, 30th November 2021

17/02/21

Items for next agenda

A141 Long Term Development

Face to face meetings to start again in May 2021

CLOSE OF MEETING