

ABBOTS RIPTON PARISH COUNCIL

Parish Clerk/Responsible Financial Officer – Mrs Angela Papworth
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Minutes 14th April 2020

Due to the Covid -19 Virus, Full Council meetings have been suspended UFN following the Government's Guidance.

An On Line Meeting of Abbots Ripton Parish Council was held on 14th April 2020 at 7.15pm.

Present: Cllr G Richardson (Chair), Cllr J Leaver (Vice Chair), Cllr S Brown, Cllr J Hemsley, Cllr C Miller, Cllr S Bywater (District)

Angela Papworth and Emily Moore –Clerk and Responsible Financial Officer to Abbots Ripton Parish Council.

26/04/2020

01/04/20 To receive and approve apologies for absence.

No apologies received

02/04/20 To receive declarations of interest.

Cllr Richardson -Matters pertaining to the cricket club

Cllr J Leaver -Matters pertaining to the Village Hall Refurb

Cllr C Miller – Matters pertaining to the Estate

Cllr J Hemsley – Matters pertaining to the Estate

03/04/20 Financial Review

Members were advised that a Financial Review needs to be carried out each financial year as part of the internal audit review.

Members had before them the 2019/20 Financial Review (see attached) for consideration and approval.

It was **Resolved** that the 2019/20 Financial review was approved and all were in favour.

04/04/20 Draft End of year accounts and associated documents for 2019/2020

Members had before them a draft Accounting Statement (Section 2 of the 2019/20 Agar), a balance sheet, end of year accounts 2019/20 and bank reconciliation statement all to be considered for approval and to be noted. Members were advised that the Accounting Statement could only be noted as this needed to be approved and minuted after the Annual Governance statement (section 1 of the Agar 2019/20) was approved, however as the documents had not been received from the External Auditor approval could not be made only noted.

It was **Resolved** and All were in Favour that the balance sheet, end of year accounts and bank reconciliation statement and associated documents were approved, and the Accounting Statements were noted.

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05/04/20 **To approve accounts for payment**

All were in favour and it was **Resolved** that payments would be made.

Abbots Ripton with Woodwalton Church account	Grant for maintenance of church grounds	£750.00
Haven	Street Lighting Energy	£56.38
Haven	Street Lighting Energy	£3.39
Haven	Street Lighting Energy	£2.29
Morelock	MVAS & Battery	£2,942.40
Clerk	Reimbursement of x2 photo frames, table cover, pens, storage box and book of condolences for Operation London Bridge	£134.51
Clerk	Reimbursement on black ink	£13.49
Clerk	March Payroll	£478.58
Calpalc	Membership renewal	£197.87
Beam	Grass verge cutting villages orders 1&2	£304.00
A Papworth	Reimbursement for Bullgard firewall	£49.99
ICO	Annual renewal of license	£35.00
Total		£4967.90

06/04/20 **Final Draft Re Operation London Bridge Protocol**

Members were presented with the final draft of the Operation London Bridge Protocol for consideration and approval.

All were in favour and It was **Resolved** that the final draft document was approved.

07/04/20 **Planning Application**

None received

08/04/20 **Correspondence and Communications**

Cllr S Bywater advised that Huntingdon County Council are now processing business grants re Covid 19 and that they are working hard to get through as many applications as possible.

The Clerk advised Members that a Cil payment was being made to the PC and asked them to consider ideas for projects the funds could be used for. She advised Members that she would add this to the agenda to be discussed at the next council meeting.

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- 09/04/20** **Updates to report on existing items**
Refurbishment of Wennington village BT Phone box;
The Clerk reminded Members that she had sent an email to BT advising them that the phone box in Wennington was in a poor state of repair and asked if they would consider refurbishing it. She advised Members that she had received an email back from BT asking for current photos of the present condition of the phone box, they would then be able to make a decision regarding the refurbishment. The decision would be dependent on the condition of the phone box in question.
Cllr Hemsley advised that he would take photos of the phone box and email over to the Clerk.
- 10/04/20** **Any other business items to be notified in advance**
Nothing to discuss
- 11/04/20** **Proposed 2020 dates for Parish Council meetings:**
Abbots Ripton Village Hall, 7.15pm: 19th May, 30th June, 18th August, 13th October, 24th November.
- 12/04/20** **Items for next agenda**
Cil funds project ideas

CLOSE OF MEETING

8.15pm