

# Abbots Ripton Parish Council

Parish Clerk: Mrs Samantha Sharp  
Telephone: 07927 530538  
E-Mail: abbotsriptonclerk@gmail.com

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A Minutes of Abbots Ripton Parish Council<sup>1</sup> meeting held on Tuesday 11<sup>th</sup> July 2023 at 7.30pm at: Abbots Ripton Village Hall, The Green, Abbots Ripton, PE28 2PF

Present; John Hemsley (JH – Chairman), Steven Brown (SB – Vice Chairman), Darren Carter (DC), Geoff Richardson (GR), Collin Miller (CM), Victoria Wilson (VW), Samantha Sharp (SS – Clerk and RFO)

And 2 members of the public.

Members: 6 Quorum: 3

## MINUTES

**0019/07-23 To receive and approve apologies for absence.**

District Councillors Simon Bywater and Ross Martin

**0020/07-23 To receive Disclosable Interests Declarations.**

*Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.*

JH – Abbots Ripton Farms  
CM – Abbots Ripton Estate

**00021/07-23 Public participation.**

*To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.*

None.

**0022/07-23 Reports from District and County Councillors**

0022/07-23.1 County Councillor Steve Corney  
No report submitted.

0022/07-23.2 District Councillors Simon Bywater and Ross Martin  
Simon Bywater sent a report regarding the Green bin as there is a cost £57. Sporting venues being reviewed due to the lack of funds.

JH Proposed a letter be sent to HDC regarding the £57 fee, due to health issues and fly tipping. The Council was unanimously in favour.

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<sup>1</sup>Local Government Act 1972, schedule 12, paragraph 7 (2).

Signed by Chairman \_\_\_\_\_

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## **0023/07-23 Appointments to Outside Bodies.**

### **0023/07-23.1 Village Hall**

The Council would like clarification regarding the role of the Parish Council with the Village Hall. There is 1 Parish Council seat on this Committee. SB and VW will support the Council in this role.

### **0023/07-23.2 Flood Forum**

CM will continue in this position. The next meeting is 31<sup>st</sup> July 2023.

### **0023/07-23.3 Alconbury Weald**

SB will take on the role of Parish Council representative.

### **0023/07-23.4 Speedwatch**

Deffered til the next meeting.  
DC will take on this role and research this further.

## **0024/07-23 To approve minutes of the meeting on 2<sup>nd</sup> May 2023.**

True and accurate and will be signed at the next meeting.

## **0025/07-23 Matters arising from minutes of 2<sup>nd</sup> May 2023.**

### **0025/07-23.1 Street Light for Station Road**

The quotation is for an incorrect item. Requote to be requested with a conversation with a project manager. JH will have this discussion.

### **0025/7-23.2 County Broadband – Installation of equipment**

Correspondence received asking for proof of ownership.  
Highways at the County of Council should be contacted and request support.  
JH will respond to the letter from County Broadband.

## **0026/07-23 To resolve the use of the General Power of Competence for the municipal year until the Annual Meeting in 2024.**

JH Proposed  
GR Seconded  
All in Favour  
**RESOLVED**

## **0027/07-23 Finance**

### **0027/07-23.1 To resolve the changing of bank accounts to Unity Trust Bank**

JH Proposed  
SB Seconded

Signed by Chairman\_\_\_\_\_

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All in Favour  
**RESOLVED**

- 0027/07-23.2 Update on accounts to date  
SS and JH will share the financial accounts as soon as possible. Due to the change in Clerk there has been a delay in this.
- 0028/07-23 Personnel Matters**  
The Council have officially appointed Samantha Sharp as the Clerk and Responsible Financial Officer with a 6 month probation period.
- 0029/07-23 Resolve the wooden boundary along School Lane**  
Cllr Carter to report on current status of the wooden fence and proposed action to be taken.  
There is currently 2 fences along School Lane. CM will research the ownership of the trees which run between the 2 fence lines.  
Parishioners have enquired whether the wooden fence to be either replaced or removed.  
The main objective is to have a wider footpath.  
SB Proposed that a letter be sent to the Abbots Ripton Estate requesting that the wooden fence is removed to enhance the safety of the pedestrians.  
CM will confirm the responsibility and ownership of the fencing.  
Until this has been ascertained, no letter will sent.
- 0030/07-23 Signage on Moat Lane**  
Previously reported, however it appears to be replaced.  
DC will investigate and ensure that it is.
- 0031/07-23 Coronation Mug – Children in Abbots Ripton**  
Nothing has been given to the children in the village as of yet.  
43 Children Aged Under 18  
JH has researched a cost of between £5-£10. There was a budget of £1000.00 for the Coronation  
DC proposed a budget of £200  
VW Seconded  
  
JH proposed a budget of £250 for 50 mugs and British made  
VW Seconded  
All in Favour  
**RESOLVED**

Signed by Chairman\_\_\_\_\_

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## **0032/07-23 Correspondence and Communications**

0032/07-23.1 Email received from a hirer of Abbots Ripton Village Hall. Council to resolve any further action taken.

GR will provide a copy of the Deed of Trust to clarify the next steps that could be taken which can then be reiterated to the Parishioner.

JH will retrieve the document as soon as possible and share with all Councillors.

0032/07-23.2 Email received from a resident regarding the ownership of a blocked drain. JH responded in the first instance and will respond again suggesting that they contact Anglian Water.

## **0033/07-23 Matters as agenda items for future consideration**

No decision can be made under this item<sup>2</sup>

Website and Email Address to be researched by the Clerk

Review of LHI Status

Neighbourhood Watch – Request a visit from the local Neighbourhood

Policing Team – Country watch registration

Add Councillor Reports to the

## **0034/07-23 To resolve the dates of the next Parish Council meetings.**

- 19<sup>th</sup> September 2023 -1915
- 21<sup>st</sup> November 2023 - 1915

**Meeting Closed - 2125**

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<sup>2</sup> Local Government Act 1972, s12 10(2) (b)

Signed by Chairman \_\_\_\_\_