

# Abbots Ripton Parish Council

Parish Clerk: Mrs Samantha Sharp  
Telephone: 07927 530538  
E-Mail: clerk@abbotsripton-pc.gov.uk

---

A meeting of Abbots Ripton Parish Council<sup>1</sup> will be held on Wednesday 26<sup>th</sup> June at 7.00pm at: Abbots Ripton Village Hall, Abbots Ripton, Huntingdon PE28 2PF

Present; John Hemsley (JH – Chairman), Victoria Wilson (VW), Darren Carter (DC), Steve Brown (SB), Samantha Sharp (SS – Clerk and RFO) 1 member of the public and 2 District Councillors – Cllr Bywater and Cllr Martin.

Members: 6 Quorum: 3

## MINUTES

### **0016/06-24 To receive and approve apologies for absence.**

All Councillors present.

### **0017/06-24 To receive Disclosable Interests Declarations.**

*Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.*

None

Meeting Closed 1900

### **0018/06-24 Public participation.**

*To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.*

No public present for participation.

Meeting Closed 1901

### **0019/06-24 To consider the co-option of parish councillors (two vacancies).**

1 application received from a local parishioner.  
John Kelly presented his nomination to the Council.  
JH Proposed the acceptance of John Kelly  
VW Seconded  
All in Favour

#### **RESOLVED**

Councillor Kelly signed the declaration of office and will return the register of interest to the District Council.

---

<sup>1</sup>Local Government Act 1972, schedule 12, paragraph 7 (2).

# Abbots Ripton Parish Council

Parish Clerk: Mrs Samantha Sharp  
Telephone: 07927 530538  
E-Mail: clerk@abbotsripton-pc.gov.uk

---

**0020/06-24 To receive an update from the Local County Councillor.**

None received.

**0021/06-24 To receive an update from the Local District Councillors.**

Due to the pre election period there is limited number of meetings and items to be reported on.

**0022/06-24 To approve minutes of the meeting on 21<sup>st</sup> May 2024.**

SB Proposed  
VW Seconded  
All in Favour  
**RESOLVED**

**0023/06-24 Matters arising from minutes of 21<sup>st</sup> May 2024.**

0023/06-24.1 Street Light for Station Road – Clerk

Clerk to contact the maintenance provider Belfour Beaty regarding the broken light on Station Road

0023/06-24.2 County Broadband – Cllr Hemsley

Land isn't currently owned by the Parish Council. Councillor Hemsley is researching ways in which the piece of land can officially be the Parish Councils

0023/06-24.3 Website migration – Clerk

Business had staffing issues however this is now back on track for the Council

0023/06-24.4 School Boundary – Clerk

Community working party required. Ongoing. Cllr Carter to research contractors.

0023/06-24.5 Traffic PPE – Clerk

The School rejected the offer for the Council to purchase this item on behalf of the school. Clerk will create a letter to address any concerns regarding this PPE purchase and clarify why this came to light.

0023/06-24.6 New School Signs – Clerk

Reported to highways, awaiting further communication. Write a letter to Cllr Bywater and Martin asking for support.

0023/06-24.7 Property Maintenance – Cllr Hemsley

Contact been made with the property management company. This is continuously monitored by Cllr Hemsley.

# Abbots Ripton Parish Council

Parish Clerk: Mrs Samantha Sharp  
Telephone: 07927 530538  
E-Mail: clerk@abbotsripton-pc.gov.uk

## 0024/06-24 Finance

0024/06-24.1 To approve accounts for payment.

July 2024

Date	Payee	Description	Amount
31/07/24	Samantha Sharp	Clerk Salary – July 2024	Confidential
31/07/24	HMRC	Clerk Tax and NI	£70.10
31/07/24	Samantha Sharp	Working From Home Allowance	£25.00

August 2024

Date	Payee	Description	Amount
31/08/24	Samantha Sharp	Clerk Salary – August 2024	Confidential
31/08/24	HMRC	Clerk Tax and NI	£70.10
31/08/24	Samantha Sharp	Working From Home Allowance	£25.00

0024/06-24.2 Monthly bank reconciliations – May 2024.

Deferred til the next meeting

0024/06-24.3 AGAR sections 1 and 2 to be completed and signed.

Clerk read out sections 1 and 2 of the AGAR, with the unanimous approval of the Council this was then signed, to be sent off by the Clerk to the External Auditor

0024/06-24.4 To read and accept Internal Audit report

The report had been circulated to all Councillors ahead of the meeting. Small points to attend to, but overall a positive and acceptable Internal Audit.

## 0025/06-24 Councillor Reports

0025/06-24.1 Chairman – Councillor Hemsley

Planning hasn't been coming through to the Council. Councillor Hemsley will contact the district planning team to ask them to update the email addresses.

Salt bin requires replacement. Councillor Hemsley to research options and send to the Council.

0025/06-24.2 Alconbury Weald – Councillor Brown

Meeting held with Alconbury Weald, including a development and historic tour of the site.

Phase 1 – 950 Homes

Phase 2 – 1500 Homes

Phase 3 – 2000 Homes

Secondary School still being built

Special School to be opened in September 2024

# Abbots Ripton Parish Council

Parish Clerk: Mrs Samantha Sharp  
Telephone: 07927 530538  
E-Mail: clerk@abbotsripton-pc.gov.uk

---

No buses or bus route changes proposed until after Phase 2.

Pedestrian and Cycling route to be developed when the Country Park is being made, in 2027/28.

0025/06-24.3 Village Hall – Councillor Wilson  
Multiple bookings throughout the year.  
Banking now in the hands of the new Committee.  
New Electrics required.  
Multiple events planned throughout the year which would benefit from an update in amenities and facilities.

**0026/06-24 Matters as agenda items for future consideration**  
No decision can be made under this item<sup>2</sup>  
CIL projects – Village Hall  
Village Sign

**0027/06-24 To resolve the date of the next Parish Council meeting.**

- Tuesday 30<sup>th</sup> July 2024 – 7pm at Abbots Ripton Village Hall
- Tuesday 10th September – 7pm at Abbots Ripton Village Hall

**Meeting Closed - 2050**

---

<sup>2</sup> Local Government Act 1972, s12 10(2) (b)